



Completing Your Forms:

1. Please bring any forms that you need completed by our staff with you to your appointment.
2. If you drop off forms without an office visit, the nurse and the doctor will decide if you need to be seen before the paperwork is filled out.
3. It may take up to **five (5) business days** to complete your form!
4. Our staff will contact you when the paperwork is complete and ready to be picked up. We can also fax or mail the paperwork if you prefer. Please be sure you have included the fax number and/or address on the paperwork along with who should receive it (i.e. name of boss or employer).